

#### By-Law regarding approval of spending by the Executive Committee

1. The Executive Committee may approve spending of up to \$100
2. Approval of at least three Executive Members must be obtained.
3. Approval may be verbal, written, in person, by telephone or email.
4. Spending approved by such means must be ratified by a majority vote by the whole Committee at the first available opportunity
5. The Committee cannot refuse to ratify spending that is fundamental or vital to procuring goods or services from outside parties in order to run and organise the Association's activities.
6. The Executive Committee cannot break up spending into blocks of \$100 for purposes of approval where spending is clearly for the same transaction and arose from the same event.
7. Spending not ratified by Committee becomes the liability of the approving Executive Committee members.
8. The approving Executive Committee members must equally share the burden of replacing the funds to the association
9. The funds may be replaced by cash given directly to the Treasurer.
10. The funds are to be returned within a time limit determined by the whole committee but no longer than six months from the date of refusal to ratify.
11. An approving member of the Executive may raise a defence of false or inadequate information provided by another member of the Executive seeking approval for spending.
12. The Committee at a Committee Meeting may decide whether this defence, if raise, is accepted.