

Regulations Regarding Transparency of FLSA Meetings

1. FLSA Members are welcome to attend FLSA Committee Meetings.
2. Notice of the meeting is to be given to visiting Members via:
 - a. Email, or;
 - b. by a notice placed on the door of the FLSA office and on the FLSA notice board.
3. Notice is to include the time and place of the proposed meeting and the agenda.
4. Visiting Members intending to attend a meeting are to notify the secretary orally or in writing via email or a note in the FLSA mail box.
5. Visiting Members are not eligible to vote on matters at the meeting.
6. All visiting Members attending the meeting may be given up to 10 minutes collectively to speak only in discussions on motions raised. The time must be shared between all visiting Members attending the meeting.
7. Comments made by visiting Members must not be offensive or unnecessarily inflammatory to other Members or the Committee.
8. Visiting Members must not make comments for the sole or main purpose of frustrating the meeting.
9. The Committee may vote on whether a visiting Member's comments are offensive or inflammatory or are made for the sole or main purpose of frustrating the meeting. The outcome must be unanimous.
10. Comments that are held offensive or inflammatory must be struck from the minutes of the meeting on direction from the Chair.
11. Visiting Members making offensive or inflammatory comments, or for the sole or main purpose of frustrating the meeting, or generally abusing their ability to attend, may be expelled from the meeting and banned from attending subsequent meetings for up to three months on a unanimous vote of the Committee.

Definitions

'Visiting Member' – a Member of FLSA who is not on the FLSA Committee and attends a FLSA Committee Meeting.